

Guide to Factual Description Writing (Class X)

A Factual Description is a detailed, objective account of a person, place, object, or event, based purely on verifiable facts. It requires careful observation and precise language, strictly avoiding personal opinions or biases.

Essential Tips for Writing

DO's (What to include)	DON'Ts (What to avoid)
<ul style="list-style-type: none">• Be strictly objective and impersonal.• Use simple, precise, and descriptive vocabulary.• Maintain logical order (e.g., appearance, features, functions).• Use the Simple Present Tense predominantly (especially for general facts).• Focus on verifiable facts, numbers, and measurements.	<ul style="list-style-type: none">• Do not include personal feelings or opinions (e.g., 'I think', 'It was lovely').• Do not use poetic or exaggerated language.• Avoid slang, abbreviations, or informal conversational tone.• Do not jump between different topics randomly.

How to Write a Factual Description: Step-by-Step

1. **Observation and Note-Taking:** Carefully observe the subject (person, place, or object). Jot down specific details related to size, color, texture, location, function, or behavior.
2. **Establish a Focus:** Decide on a framework for your description (e.g., describing a building from the exterior to the interior, or a sequence of events chronologically).
3. **Drafting - Introduction (Paragraph 1):** Introduce the subject clearly. State its name, location, or general identity in one or two sentences.
4. **Drafting - Body (Paragraphs 2 & 3):** This is the detailed core. Present facts logically.
 - If describing a person: Focus on physical appearance, clothing, and observed mannerisms.
 - If describing a place: Cover dimensions, construction materials, specific sections, and purpose.
 - If describing an object: Detail its components, functionality, and utility.
5. **Drafting - Conclusion (Final Paragraph):** Briefly summarize the subject's overall significance or current status, strictly maintaining an objective voice.

Language and Style Check

Ensure you are using strong verbs and precise adjectives (e.g., instead of "big," use "massive," "four-story," or "20 meters tall"). Use transition words (like *furthermore*, *in addition*, *consequently*) to ensure a smooth flow between paragraphs and sentences.